

Harold Longworth Public School Council Meeting Minutes September 20, 2023

Individuals in attendance:

Sherry Richer, Tanya Doyle, Lisa Butson, Michelle Van Dyk-Houghton, Jessica Knapp, Shannon Schryer, Ashley Reynolds, Melissa Thompson, Amy Wood, Kathryn Hopley, Amanda Robertson, Tara McLean, June Smith, Chantelle Stiff,

Regrets: Siobhan Delacour, Lena Anderson

Call to order: 6:34

Approval of Meeting Minutes – June 2023: Motion to approve Michelle, seconded Chantelle – approved

Officially dissolve 2022/2023 council – Sherry Richer

Nominations for Executive:

Chair: Lisa Butson - acclaimed

Co-Chair: Jessica Knapp - acclaimed

Treasurer: Amy Wood– Shannon Schryer backup - acclaimed

Secretary: Michelle Van Dyk-Houghton – Chantelle Stiff as backup - acclaimed

Official call to order of 2023/2024 council: 6:40

PRINCIPAL'S REPORT:

- Intros of council
- Sports – Soccer, cross country and rugby are happening now
- Terry Fox Walk/Run – Friday September 22, classes will choose a time during the day to do the run
- First fire drill – Friday September 22 (fire drill during unstructured time requirement)
- Bus safety presentations – September 27
- September 28 - Aubrey Noronha - present at staff meeting in the morning and then assemblies during the day for Primary, Junior, Intermediate
- September 28 – Orange shirt day since National Truth and Reconciliation Day is on Saturday this year (and Friday is a PA Day)
- September 29 – PA Day – teachers to dig into new language curriculum
- October 4 – Picture day (also first pizza day) – There will also be a separate day for Grade 8 grad photos

- Additional signs ordered for parking lot (bus load, traffic flow, no parking, no dogs in the park, etc)
- Finding a lot of dog excrement in the gated park from evenings and weekends – suggestion made to lock the gate open at night and on weekends to prevent community from using it as a closed dog run
- Meet the teacher/open house was a very successful night – great turn out and lots of activity
- New sound system still in the works – discussing options with Long & McQuaid
- Playground passed inspection so we are good to go – awaiting invoice for payment
- Book fair postponed – new date: Week of October 23

TREASURER'S REPORT

Balance: \$3,359.50 (+ \$3312 in pizza sales right now, deduct what we need to pay out to order the pizza)

- Allocations – we can review over the next couple of weeks and regroup at next meeting with recommendations (i.e. benevolent fund, grade 8 grad, teacher allocations)
- Benevolent fund was a suggestion by Amy. Would be given to students in need at principal's discretion. In past used for Christmas, trips, etc.
- Suggestion made to set aside X amount per year for playground maintenance with the goal to eventually be able to have a structure for shade and gathering (i.e. gazebo/arbor/etc) – Sherry and Tanya to look into if we are allowed to accumulate funds as long as they are allocated for a future project
- We need locks for the fridge and freezers (with a key) – we are losing items

Fundraising :

Big Box – Orders to run October 6 to October 20 on School Cash Online with pick up date TBD after orders are received by Big Box company

Pizza – October to May 29 (last day) (10:15 to organize, 10:30 to unload and sort pizza and deliver and retrieve bags, finish about 11:30) Amanda, Kathryn, Lisa, June to help with pizza days– Tanya and Sherry to put help wanted ad in weekly newsletter for this as well.

Treat Friday – ice cream sundaes, muffins, cookies, popcorn – need volunteers (muffins all day starting in the morning....other treats organize and sell at afternoon break from 1:00-2:15) – will get Lisa a list of volunteers to help so she can organize with them – Lisa to place first order on Monday – will order all the things for the month once per month

- ➔ Volunteers for October: Cookies (Oct 6) Kathryn and Amanda, Popcorn (Oct 13) Amy and Melissa, Muffins (Oct 20) June and Melissa, Sundaes (Oct 27) Lisa and Amanda

- ➔ Sherry and Tanya to add to weekly newsletter a call out for volunteers for treat and pizza days
- ➔ Discussion on ready made muffin mix – pricing? Will it save money/time? – not likely to save a lot of time so we will stick with the regular method

Holiday Market – November 22 (permit booked) (possibly require about 50 tables)

Poinsettias – Run orders in November, pick up November 30th

Krispy Kreme – Feb 7 pick up

Little Caesars (with another school to coordinator delivery date for a truck) – Pick up beginning of week for March Break (March 5th) – Lisa to reach out to John M James parent council rep to see about joint order

First Aid Kit – Run end of March/beginning of April – Free shipping at \$1000 – Chantelle to look into further details

Booster Juice (or other vendor) Coupon Booklet – Maybe a good one for grade 8 grad trip?

Mabels Labels – School gets a code so it's easy to run and no end date – Amy to follow up on details

Flip Give – Get codes for this to start promoting again

Spirit Wear - Need info from Crystal on what we sold in spirit wear – Quotes from other vendors also?

Fun Fair – June 5

Lunch Lady? – Ashley is looking into this

ADDITIONAL ITEMS FOR DISCUSSION

- Purchase pinnies/jerseys for track and other sports – Sherry to reach out for some quotes so we can figure out how much to allocate to jerseys
- Harold Longworth lettering on tents for sporting events – council members to reach out to contacts to ask about getting lettering on the tents we already own
- Risers for on stage? – Ms. Barrie request – Principal and VP to discuss with her on this one
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FUTURE MEETINGS – all at 6:30 in library

October 18

November 15

January 24

February 21

April 17

May 15

June 19

Adjournment: 7:52 pm

Next Meeting: October 18, 2023 @ 6:30pm